

## CYBER CITIZEN NEWSLETTER PRIVACY POLICY

The Cyber Citizen initiative of Aalto University publishes a newsletter, which can be subscribed to via the subscription form. The newsletter is sent by e-mail to the subscribers. Personal data will only be used to send the newsletter.

The e-mail address of subscribers to the newsletter is stored as mandatory.

The personal data will be stored for as long as necessary to send the newsletter (until the subscription is cancelled or the newsletter service ceases to exist).

Upon receipt of each newsletter, the newsletter subscriber has the possibility to unsubscribe.

#### Grounds for processing personal data

We process personal data with the consent of the data subject.

### Disclosure and transfer of personal data

Personal data is processed by Creamailer Oy on behalf of the Cyber Citizen project of Aalto University. The data will not be disclosed for direct marketing, opinion or market research purposes.

The processing of personal data is carried out within the EU/EEA. Personal data will not be transferred to third countries or international organisations.

### Your data protection rights in relation to the processing of personal data

In this section, we explain your data protection rights in relation to the Cyber Citizen newsletter.

Right to be informed about the processing of personal data

• You have the right to know for what purposes and in what ways we process your personal data.

#### Right of access to data

• You have the right to know whether we process personal data concerning you. If we do, you have the right to obtain a copy of that information, unless we have a legitimate ground for refusing to exercise that right.

Right to rectification

• If the personal data we hold about you is inaccurate, you can ask us to correct it by

Right to restrict the processing of your data

• If you believe that the data we are processing about you is inaccurate, unlawful or you have objected to the processing of your data, you can ask us to restrict the processing of your data

Right to object to the processing of your personal data



• If you wish, you have the right to object to the processing of your personal data by us. You may do so at any time on grounds relating to your particular personal situation.

# Contact details for exercising your rights

You can submit a request concerning your data protection rights to the Cyber Citizen Project office by e-mail (contact@cyber-citizen.eu) or by post to Cyber Citizen Project, PO Box 15400, FI-00076 AALTO, FINLAND